

MINUTES OF THE SESSION

Stated Meeting, March 26, 2023

The Session of First Presbyterian Church, Ada, Oklahoma, met in a regular stated meeting Sunday, March 26, 2023, at 12:16 p.m. in office conference room. Moderator Scott White called the meeting to order, and he then offered the opening prayer.

Those present included Session members Margaret Barton, Cathy Blackburn, Bruce Weems, Ed Perkins (by phone), and Justin Isaacs. Amy Elliott, Brooke Jackson-Holman and Tami Thompson were absent with excuse. Carol Peshehonoff, Treasurer, was absent with excuse. Teresa Mayhue, Clerk of Session, was present. Moderator Scott White declared a quorum present.

ADOPTION OF THE AGENDA

Motion was made, seconded, and approved to accept the agenda as written.

APPROVAL OF MINUTES

Motion was made, seconded, and passed to approve Stated Session Minutes, February 26, 2023, attached, as written.

FROM THE TREASURER

Bruce Weems, Finance Chair, presented financial reports as of February 28, 2023.

	<u>February 28, 2023</u>
Operations Fund Income	30,502.89
Operations Fund Expenses	19,659.88
Net Income – Operations	10,843.01
Total Checking/Savings	132,812.43
Total Other Current Assets	-0-
Total Current Assets	132,812.43
TOTAL ASSETS	132,812.43

Financials looking good with a reasonably large checking account. Regular giving non-pledge is above what is normally expected at this time of year. Utilities are greater than expected so will need to look into usage cutbacks.

Motion made, seconded, and approved to receive the financial report as of February 28, 2023.

FROM THE CLERK OF SESSION

- Session minutes will be posted on our church website www.fpcada.org under **Staying Connected**. Minutes will be posted after they are approved. February Session Minutes were approved in today's meeting and will be posted to the website.
- Administration of home communion for Roy and Margaret Lillard on March 6 by Elder Justin and Pastor Scott.
- Clerk advised Session that Tami Thompson will be resigning from session and committees. She will submit a letter of resignation to Clerk of Session by e-mail to be presented at next session meeting.
- Annual reports for 2023 – Commissioners to INP, Lay Leadership, Session Members, Necrology Report, and Annual Review of Pastoral Compensation - completed and submitted by e-mail to INP on February 1, 2023.

- E-vote moved by Teresa Mayhue, Clerk of Session, for Session members to approve the General Assembly Annual Statistical Report to be submitted to the General Assembly. By a vote of 5 yes and 0 no, it succeeds. Clerk submitted report on February 12, 2023.
- E-vote moved by Justin Isaacs and seconded by Edmon Perkins for approval of a building usage request by Kevin Cantrell representing Washington Schools for overnight stay of school sports group on March 23-25 in the Westminster Center. By a vote of 7 yes and 0 no, the motion succeeded.

Mass e-mail mailings from Indian Nations Presbytery are forwarded to Session members, Moderator, and Treasurer. E-mails of interest to congregation are forwarded to members.

E-MAILS DISTRIBUTED AFTER LAST SESSION MEETING

Group membership lists, Session configuration, and Elders of the Month were emailed to Session members and included in Session packet.

THE MINISTRIES, BY COMMITTEE

1. From Christian Education Committee
 - Easter Egg Hunt after church next Sunday.
2. From Congregational Life and Membership Committee by Cathy Blackburn.
 - Finger foods in the parlor on Easter Sunday.
 - Cinco de Mayo event in May.
 - Time and Talent survey results, attached.
3. From Deacons
 - Deacons taking donations for nursery fund to freshen up nursery.
4. From Finance Committee by Bruce Weems.
 - Meeting March 23, minutes attached.
 - **Old Business**
--None
 - **Budget Review**
---February Financials were reviewed and approved with a few comments concerning some line items:
 - a. Utilities expenses are higher than expected due to increased rates for gas and electric usage.
 - b. Pentecost Offering should be disbursed. Committee recommended to move Pentecost Offering from Line Item 2522 to Mission Emergency Line Item 2501. Motion made and approved to move the funds as recommended by Finance Committee.
 - c. Money transfer to CD at Vision Bank: proper paperwork has been submitted and action will be taken as soon as possible. *Discussion in Session meeting concluded it would not be beneficial to move money to a CD.
 - d. Motion made, seconded, and approved to request Vision Bank remove Margaret Barton from the signature list for the church checking account and add the Congregation President, Amy Elliott, and Finance Chair, Bruce Weems. Carol Peshehonoff, Church Treasurer, will remain on the signature list. Clerk will prepare letter for Vision Bank verifying the above motion.
 - **New Business**
 - a. Charles Mayhue is reviewing the FPC Ada Foundation By-Laws to determine the process required so that the church could use the principal of the assets of the organization if the need arises. The first step will be to call a special meeting of the members of the Foundation to be able to use the money that is available from the annual income in the account to pay for some of the church insurance needs for the next year.

- b. Motion made, seconded, and approved to authorize Finance Committee to maintain a suitable amount in the church checking account.
5. From Mission and Evangelism Committee by Bruce Weems.
 - No meeting this month.
 6. From Nominating Committee by Justin Isaacs.
 - No meeting this month.
 7. From Personnel and Administration Committee by Margaret Barton.
 - No report submitted.
 8. From Property Committee by Justin Isaacs.
 - Recommended by Property Committee, motion made, seconded, and passed to approve building usage request by Women's Hope NA with \$50.00 hostess fee, \$50.00 cleaning fee, and \$100.00 refundable damage deposit.
 - Water heater in main church building has gone out and must be replaced. Committee recommends replacing it and buying a scale blaster to prolong life of new water heater. Justin will do the labor, and Margaret will buy the scale blaster.
 9. Worship Committee by Edmon Perkins.
 - Written report attached.

CONTINUING BUSINESS

- Scouting Unit 4—Kurt Jackson, Charter Organization Representative

NEW BUSINESS

UPCOMING KEY DATES: (April calendar, attached.)

Elder of the Month for April— Justin Isaacs

Called session meeting: Sunday, April 2, 10:15-10:30 a.m., church library (packet, attached)

Holy Week: April 2 – April 8

Maundy Thursday service April 6: 7:00 p.m.

Good Friday gatherings April 7: 11:45-12:45 a.m., 6:00-7:00 p.m.

Easter Sunday: April 9

Next Session Meeting: Sunday, April 23, 12 noon, conference room in office

Scott will probably need to take a week vacation 3rd week of April. Guest preachers are available.

ON THE ANNUAL PLANNING CALENDAR

Reviewed for April and May.

SHARING TIME

Brainstormed ideas concerning congregational vitality.

ADJOURNMENT

Motion was made, seconded, and carried to adjourn the meeting at 1:30 p.m. with prayer offered by Scott.

Respectfully submitted,

Teresa Mayhue, Clerk of Session