

## **MINUTES OF THE SESSION**

### **Stated Meeting, January 22, 2023**

The Session of First Presbyterian Church, Ada, Oklahoma, met in a regular stated meeting Sunday, January 22, 2023, at 12:00 p.m. in Westminster Center. Moderator Scott White called the meeting to order, and he then offered the opening prayer.

Those present included Session members Bruce Weems, Brooke Holman, Ed Perkins (by phone), and Tami Thompson. Amy Elliott and Justin Isaacs were absent with excuse. Cathy Blackburn, session member-elect, was present. Carol Peshehonoff, Treasurer, and Teresa Mayhue, Clerk of Session, were both present. Moderator Scott White declared a quorum present.

#### **ADOPTION OF THE AGENDA**

Motion was made, seconded, and approved to accept the agenda as written.

#### **APPROVAL OF MINUTES**

Motion was made, seconded, and passed to approve Stated Session Minutes, November 30, 2022, attached, as written.

#### **EXAMINATIONS OF SESSION MEMBERS-ELECT, AND RELATED**

Session members-elect Cathy Blackburn, Edmon Perkins, and Bruce Weems (Class of 2025); Justin Isaacs, and Brooke Jackson-Holman (Class of 2026) were examined by Session. Margaret Barton was unable to attend but sent a message which was read by Scott. Motion made, seconded, and passed to approve all the examinations of Cathy, Margaret, Edmon, Bruce, Justin, and Brooke and to approve the service of installation to be scheduled for the worship service on Sunday, February 5, 2023.

**Elders of the Month** were decided upon for the following months:

January - Bruce	February - Brooke
March - Cathy	April - Tami
May - Justin	June -
July -	August -
September -	October - Tami
November -	December -

**Session Configuration 2023** – Will need to be completed at next meeting.

Class of 2024 (*term completes in early February 2024*)

Margaret Barton  
Amy Elliott  
Tami Thompson

Class of 2025 (*term completes in early February 2025*)

Cathy Blackburn  
Edmon Perkins  
Bruce Weems

Class of 2026 (*term completes in early February 2026*)

Justin Isaacs  
Brooke Jackson-Holman

Clerk of Session – Teresa Mayhue  
 Christian Education – Brooke Jackson-Holman  
 Congregational Life and Membership –  
 Finance – Bruce Weems and Amy Elliott  
 Mission and Evangelism – Justin Isaacs  
 Personnel and Administration – Amy Elliott  
 Property – Justin Isaacs and Edmon Perkins  
 Worship – Edmon Perkins and Tami Thompson  
 Congregational Nominating Committee – Bruce Weems  
 Commissioner to Presbytery –  
 Congregational President – Amy Elliott  
 Congregational Vice-President – Justin Isaacs  
 Wedding Coordinators – Karah Thompson, Regina Robertson, Amy Mayhue

**FROM THE TREASURER**

Carol Peshehonoff, Treasurer, presented financial reports as of November 30 and December 31, 2022.

	<u>November 30, 2022</u>
Operations Fund Income	10,478.62
Operations Fund Expenses	(7,086.33)
Net Income – Operations	17,564.95
Total Checking/Savings	128,018.80
Total Other Current Assets	-0-
Total Current Assets	128,018.80
<b>TOTAL ASSETS</b>	<b>128,018.80</b>
	 <u>December 31, 2022</u>
Operations Fund Income	16,058.21
Operations Fund Expenses	13,668.63
Net Income – Operations	2,389.58
Total Checking/Savings	126,483.77
Total Other Current Assets	-0-
Total Current Assets	126,483.77
<b>TOTAL ASSETS</b>	<b>126,483.77</b>

Session reviewed and discussed financials. The year ended with a \$25,000 deficit. We had a budget of \$200,00 but actually spent \$173,000. The operations income for pledges and regular giving was above what was pledged.

Motion made, seconded, and approved to receive the financial report as of November 30 and December 31, 2022.

**FROM THE CLERK OF SESSION**

- Session minutes will be posted on our church website [www.fpcada.org](http://www.fpcada.org) under **Staying Connected**. Minutes will be posted after they are approved. November Session Minutes were approved in today’s meeting and will be posted tomorrow.

- 12-27-22 – Received and read to Session a letter from Scott White, INP Nominations and Representation Committee, requesting our church to consider appointing a Ruling Elder to serve a two-year term on the Presbytery’s Coordinating Council as a member of the Class of 2024.

Mass e-mail mailings from Indian Nations Presbytery are forwarded to Session members, Moderator, and Treasurer. E-mails of interest to congregation are forwarded to members.

- 12-14-22 – Email from Sue MacHugh, INP – Received annual reports packet. Reports packet due February 3 and statistical report is due February 10. Will need to send completed statistical report to session members for approval before emailing to General Assembly.
- 1-19-23 – Email from Sue MacHugh, INP – February Stated Meeting of Indian Nations Presbytery will be held February 24-25 in Oklahoma City at Westminster Presbyterian Church.

#### FROM THE PASTOR

- Reviewed Pastor’s Annual Report to Session, attached.
- Motion made, seconded, and approved to receive Pastor’s Annual Report.
- Session thanked Scott for his exceptional leadership, dedication and many extras that have required additional time and effort.

#### THE MINISTRIES, BY COMMITTEE

##### 1. From Christian Education Committee by Brooke Holman.

- Reviewed Annual report, attached.

##### 2. From Congregational Life and Membership Committee

- No Annual Report submitted.

##### 3. From Deacons

- No Annual Report submitted.

##### 4. From Finance Committee by Bruce Weems.

- Reviewed Annual Report, attached.
- Session-approved 2023 budget, attached.
- Met January 19, minutes attached.

- **Old Business**

--- FPC Foundation of Ada

- a. Account balance as of 9/1/2022 is \$88,098.00, and there is \$14,143.00 in the checking account. The account balance (principle) can’t be used for any current funding needs.

---Stewardship Drive

- b. As of January, we received \$118,380.00 in pledges, and I would estimate approximately \$13,000.00 in non-pledge offerings. These results suggest a modification of the 2023 Budget income to reflect these donations. (See 2023 Budget proposal attached.) The modifications were approved by the committee.

- **Budget Review**

---November and December 2022 financials were reviewed and approved as submitted.

---Expenses for 2022 have been used to project expenses in the 2023 budget proposal.

---The committee discussed the large balance that is currently in the checking account.

- a. A recommendation was made and approved to allow Bruce Weems and Carol Peshehonoff to determine the amount of money in the checking account to be placed in a certificate of deposit.

- **New Business**

---The committee discussed items to be presented in both the Treasurer's and Finance Committee annual reports. Several suggestions with regard to accomplishments and information about current fiscal condition will be included.

5. From Mission and Evangelism Committee

- No Annual Report submitted.

6. From Nominating Committee by Bruce Weems.

- Reviewed Annual Report, attached.

7. From Personnel and Administration Committee

- No Annual Report submitted.

8. From Property Committee

- No Annual Report submitted.
- Motion made, seconded, and passed to approve two building usage requests from the Harry Miller District Committee:

1. Pinewood Derby on February 25, 2023, from 7:00 a.m. – 5:00 p.m.
2. Celebration of Scouting Banquet on May 6, 2023, from 12:00 p.m. – 10:00 p.m.

9. Worship Committee by Edmon Perkins.

- Reviewed Annual Report, attached.

**CONTINUING BUSINESS**

- Scouting Unit 4–Kurt Jackson, Charter Organization Representative – Activity report for 2022 by John-Paul Townsend, Scoutmaster, attached.

**NEW BUSINESS**

- Motion made, seconded, and approved to call the Annual Congregational Meeting pursuant to our By-laws on Sunday, February 5, 2023.
- Annual Report will be mailed to the congregation Tuesday, January 24, 2022.

**UPCOMING KEY DATES:** (January and February calendar, attached.)

Elder of the Month for January – Bruce Weems

Elder of the Month for February – Brooke Jackson-Holman

Next meeting of the Indian Nations Presbytery: Friday, Feb. 24 pm – Saturday, Feb. 25 a.m., Westminster Presbyterian Church, OKC

Next Session Meeting: Sunday, February 26, 12 noon, Westminster Center

**ON THE ANNUAL PLANNING CALENDAR**

Reviewed for January and February.

**SHARING TIME**

Terry Holman has prepared a training manual for how to run video equipment and requests that the Worship Committee schedule volunteers for training sessions. Edmon will reach out to interested people to volunteer.

Teresa Mayhue and Brooke Jackson-Holman will work with Property Committee and Congregational Life Committee to put together an updated building use form.

Thank you to Amy Mayhue and Teresa Mayhue for their service as elders. Amy has volunteered to be responsible for social media and Teresa will continue as Clerk of Session.

**ADJOURNMENT**

Motion was made, seconded, and carried to adjourn the meeting at 1:30 p.m. with prayer offered by Scott.

Respectfully submitted,

Teresa Mayhue, Clerk of Session