

## **MINUTES OF THE SESSION**

### **Stated Meeting, September 25, 2022**

The Session of First Presbyterian Church, Ada, Oklahoma, met in a regular stated meeting Sunday, September 25, 2022, at 12:08 p.m. in Westminster Center. Moderator Scott White called the meeting to order, and Moderator then offered the opening prayer.

Those present included Session members Teresa Mayhue (elder and clerk), Ed Perkins (by phone), Bruce Weems, Amy Mayhue, Tami Thompson, Mindy Choate, and Brooke Holman. Amy Elliott was absent and Justin Isaacs was absent with excuse. Carol Peshehonoff, Treasurer, was present. Don Clark was present as a visitor. Moderator Scott White declared a quorum present.

#### **ADOPTION OF THE AGENDA**

Motion was made, seconded, and approved to accept the agenda as written.

#### **APPROVAL OF MINUTES**

Motion was made, seconded, and passed to approve Stated Session Minutes, August 28, 2022, attached, as written.

#### **FROM THE TREASURER**

Carol Peshehonoff, Treasurer, presented financial reports as of August 31, 2022.

	<u><b>August 31, 2022</b></u>
Operations Fund Income	19,625.83
Operations Fund Expenses	19,871.47
Net Income – Operations	(245.64)
Total Checking/Savings	15,806.77
Total Other Current Assets	122,720.32
Total Current Assets	138,527.09
<b>TOTAL ASSETS</b>	<b>138,527.09</b>

Session reviewed and discussed financials.

Motion made, seconded, and approved to receive the financial report as of August 31, 2022.

#### **FROM THE CLERK OF SESSION**

- Session minutes will be posted on our church website [www.fpcada.org](http://www.fpcada.org) under **Staying Connected**. Minutes will be posted after they are approved. August Session Minutes were approved in today's meeting and will be posted tomorrow.
- Two documents received from the First Presbyterian Church Foundation of Ada:
  - ~Minutes of the July 17, 2022, meeting of the First Presbyterian Church Foundation of Ada, Oklahoma, Inc., attached
  - ~Intention of the First Presbyterian Church Foundation of Ada, Oklahoma, Inc. to amend its By-Laws at an upcoming meeting, attached
- Session e-vote on August 29, 2022, moved by Bruce Weems and seconded by Teresa Mayhue, to change the By-Laws of First Presbyterian Church of Ada, Section IX, from ten Session members to eight Session members with this change taking effect with February, 2023, installations as follows:

Current - "The Session shall be comprised of two classes of five Elders, for a total of ten Session members, each class serving a two-year term, with terms completing on alternate years."

Change – The Session shall be comprised of two classes of three Elders and one class of two Elders, for a total of eight Session members, each class serving a three-year term, with one class completing its term per year.

Motion passed by a vote of 9 yes and 0 no. A congregational meeting to be scheduled at a later date will be held to vote on the change of the number of elders and to nominate and elect elders.

Mass e-mail mailings from Indian Nations Presbytery are forwarded to Session members, Moderator, and Treasurer. E-mails of interest to congregation are forwarded to members. Significant e-mails received:

- 9-1-22 – E-mail received from Tracy Evans, Stated Clerk, INP – Date of the October Stated/Annual Meeting of Indian Nations Presbytery has been changed to October 14. It will be held in Edmond at the Santa Fe Presbyterian Church.

### **THE MINISTRIES, BY COMMITTEE**

1. From Christian Education Committee by Teresa Mayhue.

- Collaborating with Congregational Life Committee to organize joint multigenerational events to involve members on a monthly basis.
- Discussed hiring a youth intern with funds donated by individuals and not using budget funds.

2. From Congregational Life and Membership Committee by Amy Mayhue.

- Meeting September 21, minutes attached.
- Presented congregational member names to be removed from membership roll and names to be removed from roll to Friends of the Congregation. This will change congregational membership number from 111 to 90 which will change the quorum of 1/5<sup>th</sup> of the membership present for a congregational meeting to 18 rather than 23.
- Motion moved by Congregational Life Committee to approve removal from membership roll members as listed and remove from membership roll to friends status passed unanimously. Names listed below:

Remove from membership roll:

Bill and Gary Brooks	Carly Cowart
Leigh Gaddis	Kelley Miller
Jeremy Pippenger	Carolyn Rauch
William Rauch	

Remove from roll and move to Friends of Congregation:

Michael Bay	Donna Britt
Seanna Bottoms-Miller	Emily Clifton
Madelyn Comstock	Joanna Gray
Andrea Gregory	Ashley and Adam Hampton
Marilyn James	Doug and Susan Haney
Ruth Smith	

- Oct. 2 – World Communion Sunday – After church snacks
- Nov. 13 – Chili and Stew Cook Off – Bake-Off – Fall Fun Day with hopes of a hay ride

- Dec. 18 – Church Christmas Party – Dinner with other Christmas activities
  - Discussed scheduling standing pot-lucks monthly after church instead of Wednesday Night Live with the first one on October 30.
3. From Deacons
- Meeting September 6, minutes attached.
4. From Finance Committee by Bruce Weems.
- Met September 22, minutes attached.
  - **Old Business**
    - FPC Insurance Policies
      - a. GuideOne policies cancelled as of 9/15/22
        - FPC should receive a partial credit of the monthly payment for September.
      - b. Insurance Board policy in place as of 9/1/22: \$21,663.00
        - Quarterly payment due this month
    - FPC Foundation of Ada
      - a. Following a change in the Foundation By-Laws the Foundation (if approved) will pay the annual insurance policies of the church. This should occur in October.
  - **Budget Review**
  - August financials were reviewed and approved as submitted.
  - **New Business**
    - 2023 Budget
      - a. Possible issues: Increase Ada Adult Day Care rental to \$500 per month. They have been paying \$250 per month for twenty years. Should be collecting all the building use fees possible. Motion from Committee to raise Ada Adult Day Care rental from \$250 per month to \$500 approved unanimously. Clerk of Session and Scott will send a letter to Ada Adult Day Care advising of this decision.
      - b. Session should provide direction of a total budget for 2023. After discussion Session decided a goal of \$180,000 for 2023 with using Foundation money to pay insurance (if approved). The committee will do its best to recommend line item expenditures to meet that budget.
    - 2023 Stewardship Drive
      - a. September Session Meeting: Committee budgets due
      - b. October Session Meeting: Finance Committee recommends 2023 Budget to Session and sets the stewardship plan.
      - c. November: Stewardship Drive begins: Invitation Letter/Pledge Cards go out the last week of October
      - d. November: Stewardship Drive ends: Pledge Sunday, November 13
    - Texas Presbyterian Foundation
      - a. There was much discussion of the ongoing losses in our balanced fund because of the ongoing economic conditions.
      - b. Recommendation: The Finance Committee recommends that we remove all account funds from the Texas Presbyterian Foundation. Motion from Finance Committee to remove all account funds from Texas Presbyterian Foundation approved unanimously. A letter from Clerk of Session attesting to this motion will be sent to Amy Elliott who will then send the appropriate paperwork to Texas Presbyterian Foundation to close the account.
      - c. Proceeds from this distribution will go into the bank account to insure our cash account can meet monthly expenditures and the rest into savings account or cd, etc.

5. From Mission and Evangelism Committee

- No report

6. From Nominating Committee by Bruce Weems.

- Nominating Committee needs one new session member. Mindy has talked to three people on the committee's list, and all of them need time to consider before making a decision.

7. From Personnel and Administration Committee by Mindy Choate.

- Committee has done three of the personnel reviews out of the five that need to be done. She will try to get the other two finished before the 2023 budget needs to be turned in.

8. From Property Committee by Ed Perkins.

- Motion made, seconded, and passed unanimously to approve building usage request by Women's H.O.P.E. for a holiday event in December hosting 50 people for a fee of \$50.00 hostess fee, \$50.00 cleaning fee, and a \$100.00 refundable damage deposit as long as the date they give us is not in conflict with anything else on the church calendar.
- Motion made, seconded, and passed unanimously to approve building usage request by Yoli Vazquez for a townhall meeting for Ward 4 on October 25, 2022, from 5:00-8:00 p.m. for a fee of \$50.00 hostess fee, \$50.00 cleaning fee, \$200.00 fee for use of Westminster Center for up to four hours, and a \$100.00 refundable damage deposit.
- OG&E to let Justin know where gas leak is so he can fix it himself in order to save money. This needs to be done as quickly as possible so kitchen in Westminster Center can be used for upcoming events.

9. Worship Committee by Ed Perkins.

- Karah is finding people to bake bread for World Communion Sunday.
- Time to advertise for poinsettias – someone will get an amount from Latta Flower Shop.

**CONTINUING BUSINESS**

- Scouting Unit 4–Kurt Jackson, Charter Organization Representative – No report this month.  
Finance Committee received the requested annual financial report from the Boy Scouts to meet FPC oversight responsibilities which is on file in the church office.

**NEW BUSINESS**

- Motion made, seconded, and passed to approve the requests for baptism of Sadie Elizabeth McCabe and Samuel Allen McCabe, children of Elizabeth and Sean McCabe, and grandchildren of Susan and Gary Paddack, on November 13, 2022.

**UPCOMING KEY DATES:** (October calendar, attached.)

Elder of the Month for October – Tami Thompson

Laureen on vacation: September 26 – October 10

Stated meeting of Indian Nations Presbytery: morning of Friday, October 14, Santa Fe Presbyterian Church, Edmond

Next Session Meeting: October 23, 2022, 12:00 noon, Westminster Center

Scott on study leave: October 24 – October 30

**ON THE ANNUAL PLANNING CALENDAR**

Reviewed for September, October, November.

**SHARING TIME**

It was a joy to see a large number of Cub Scouts and their parents on the church grounds the last two Mondays. It was also a joy to host the Ada High School Homecoming Dance on September 17. The Women's NA group is continuing to meet in Westminster Center. Session is happy and pleased that our members support the church in such a remarkable and generous way.

**ADJOURNMENT**

Motion was made, seconded, and carried to adjourn the meeting at 1:29 p.m. with prayer offered by Scott.

Respectfully submitted,

Teresa Mayhue, Clerk of Session