

MINUTES OF THE SESSION

Stated Meeting, June 26, 2022

The Session of First Presbyterian Church, Ada, Oklahoma, met in a regular stated meeting Sunday, June 26, 2022, at 12:00 p.m. in Westminster Center. Moderator Scott White called the meeting to order, and Session members recited the Mission and Vision Statements. Moderator then offered the opening prayer.

Those present included Session members Mindy Choate, Teresa Mayhue (elder and clerk), Ed Perkins (by phone), Justin Isaacs (elder and deacon representative), Bruce Weems, Amy Mayhue, and Amy Elliott. Brooke Holman, Session member-elect, was present. Tami Thompson and Carol Peshehonoff, Treasurer, were absent with excuse. Moderator Scott White declared a quorum present.

ADOPTION OF THE AGENDA

Motion was made, seconded, and approved to accept the agenda as written.

APPROVAL OF MINUTES

Motion was made, seconded, and passed to approve Stated Session Minutes, May 22, 2022, attached, as written.

FROM THE TREASURER

Bruce Weems, Finance Committee Co-Chair, presented financial report as of May 31, 2022.

	<u>May 31, 2022</u>
Operations Fund Income	5,099.12
Operations Fund Expenses	16,336.86
Net Income – Operations	(11,237.74)
Total Checking/Savings	4,697.89
Total Other Current Assets	144,619.65
Total Current Assets	149,317.54
TOTAL ASSETS	149,317.54

Session reviewed and discussed financials.

Motion made, seconded, and approved to receive the financial reports as of May 31, 2022.

EXAMINATION OF SESSION MEMBER ELECT

After examination of Session member-elect Brooke Holman by the Session, motion was made, seconded, and unanimously approved for Brooke Holman's examination be sustained and approve her ordination as elder in the Presbyterian Church USA and her installation onto this Session in the Class of 2024. Her ordination and installation was scheduled for next Sunday, July 4.

FROM THE CLERK OF SESSION

- Session minutes will be posted on our church website www.fpcada.org under **Staying Connected**. Minutes will be posted after they are approved. May Session Minutes were approved in today's meeting and will be posted tomorrow.
- Building usage form submitted May 23 for the memorial service and reception for Terry Curry by her family requesting use of the sanctuary and Westminster Center on June 3 was approved unanimously by Session e-vote on May 23.
- Students from Classic Arts Academy who attended the music camp held in the Sunday School rooms June 20-24 made thank you notes for the Session.

Mass e-mail mailings from Indian Nations Presbytery are forwarded to Session members, Moderator, and Treasurer. Significant e-mails received:

- 6-13-22 – E-mail received from Indian Nations Presbytery – Increase in IRS standard mileage rate for remainder of 2022

THE MINISTRIES, BY COMMITTEE

1. From Christian Education Committee by Teresa Mayhue.

- No formal meeting but will develop a plan for rest of the year before next Session meeting.

2. From Congregational Life and Membership Committee by Amy Mayhue.

- Provided food for Terry Curry's funeral.
- Will set a meeting time to work on membership roll and work on revisions to the wedding booklet.

3. From Deacons by Justin Isaacs.

- Met June 7.
- Still doing current ministries – Cheryl running Abba's Tables every first Thursday of the month, Linda continuing to make phone calls checking on church members, Lorene continuing to send birthday cards.
- Bought water for Juneteenth celebration at Hammon Heights.
- Planning something for back-to-school for Ada High teachers.

4. From Finance Committee by Bruce Weems.

- Met June 23, minutes attached.
- Old Business
 - Update on 2022 Pledge Drive:
 - \$139,171 (Pledge + Non-Pledge)
 - \$5,400 (Boy Scouts + Bldg Use + Plate)
 - 2022 Estimated Income: \$144,571.00
 - Follow-up:
 - Phone calls
 - Share results with the congregation via letter and presentations in early July.
- FPC Foundation of Ada
 - Board of Directors Representative: Carol Peshehonoff (2 year term)
 - Possible Session Representative: Charles Mayhue (3 year term)
 - Possible Congregational Representative: Director for 1 year term to be nominated
 - Motion made, seconded, and approved to elect Charles Mayhue as Director nominated by the Session.
 - A special meeting of the membership of the First Presbyterian Church Foundation of Ada has been scheduled for July 17 to elect Directors.
- Budget Review
 - May Financials: Need to reduce cost of utilities and monitor the checking account.
 - 2nd PPP Loan: Forgiveness paperwork has been filed.
 - TPF Funds: \$15,000 disbursement will occur July 1st
 - Cash Operation Account: Currently approximately \$10,000. Okay at present.
 - Other Issues: Recommend approval of a travel reimbursement for mileage increase of 58.5 to 62.5 cents per mile effective 7/1/2022.
- New Business
 - Financial review of our church to be completed by Tom Hampton and Bruce Weems in July.
 - Review of current insurance policy costs and associated building use agreements:

1. Working with Tim Nye (current agent) to find other vendors and possible solutions to reduce the premium currently at \$26,502.
2. Working with Jon Prange from the Insurance Board and other vendors to find a lower cost premium.
3. Increasing our deductible and reducing replacement costs of building from 100% to 90% or 80% might be possible solutions.

-2023 Stewardship Drive (This is one of many FYI's)

1. September: Committee Budgets Due
2. October: Finance Committee Recommends Budget to Session and Sets Stewardship Plan
3. November: Stewardship Drive Begins/Ends

5. From Mission and Evangelism Committee by Justin Isaacs.

- Justin approved an emergency fund request.
- All normal programs are continuing as usual.
- The Pentecostal Offering was disbursed to appropriate location.

6. From Nominating Committee by Bruce Weems.

- Met June 22, minutes attached.
- Discussed level of involvement of active church members. About one-half of existing membership continues to be active in the church.
- Discussed realities of an aging congregation.
- Developed a list of people to communicate with about service on the Session in the Class of 2025.
- Discussed pressures on individuals' schedules and our understanding of the significant request being made to serve on Session.
- Determined who on the committee will approach potential candidates for the 2025 class.

7. From Personnel and Administration Committee

- Personnel & Administration Mid-Term Strategic Plan Review attached. Summary as follows:
 - January 2022 – Christmas offering disbursed, adopted budget for 2022, annual report for 2021 submitted
 - February & March 2022 – Continued to advocate for consideration of staff in decision-making
 - April, 2022 – Small appreciation gifts given to Laureen and Miriam in recognition of Administrative Professionals' Day and Musician Appreciation Day.
 - May, 2022 – Collaborated with Finance Committee Chair concerning P & A budget and going over budget.
 - June, 2022 – Scheduled dates/times for annual personnel reviews. Provided copies of annual review rubric to staff to accommodate their preparation for discussion.
 - Contemplation of a "restructured" Committee configuration.

8. From Property Committee by Justin Isaacs.

- Motion from committee passed unanimously to approve the building usage form submitted by Tami Thompson for the Lackey Family Reunion on July 9 in Westminster Center.
- Continuing to update building usage forms.
- Looking at weatherization programs through free utility programs or at a reduced rate.
- Looking at things we can do to cut costs like weather stripping on the doors, check windows, check heating and air conditioning units to address mold growth, check maintenance records, etc.

9. Worship Committee by Ed Perkins.

- Met this month.
- Updated volunteer list and began work on sharing time list.

CONTINUING BUSINESS

- Scouting Unit 4–Kurt Jackson, Charter Organization Representative – No report this month.
- Would it be helpful to choose “leads” among the committee co-chairpersons? Did not discuss.

NEW BUSINESS

- Thank you note to Scott’s sister, Missy, who worked in our churchyard and flower gardens for the second time while visiting. Thank you to Karen Walters and her grandson, Jackson Grider, for working in churchyard and flower gardens.
- Session discussed changing number of Session members and length of terms. This would involve a By-Law change which requires a congregational meeting for a vote. Decision must be made quickly if change is to be implemented before Session Class of 2025 is nominated.

UPCOMING KEY DATES: (July calendar, attached.)

4. Elder of the Month for July – Teresa Mayhue
5. Next Session Meeting: August 28, 2022, 12:00 noon, Westminster Center

ON THE ANNUAL PLANNING CALENDAR

Reviewed for June, July, August.

SHARING TIME

ADJOURNMENT

Motion was made, seconded, and carried to adjourn the meeting at 1:29 p.m. with prayer offered by Scott.

Respectfully submitted,

Teresa Mayhue, Clerk of Session